

GUIDELINES FOR SCHOLARSHIP APPLICATIONS OF THE FIRST COHORT

31st July 2026



MMoCRA

**MULTIDISCIPLINARY MOBILITY FOR A
CLIMATE RESILIENT AFRICA**

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DISCLAIMERS AND DATA PROTECTION STATEMENTS

EU Disclaimer Statements

The Multidisciplinary Mobility for a Climate Resilient Africa (MMoCRA) Project is funded by the European Union (EU). However, all views and opinions expressed herein do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA) but rather those of the author(s). Neither the EU nor EACEA can be held responsible for them.

Scholarship Scam Warning

No fees will be levied to applicants at any stage of the application or selection process. Therefore, any message inviting applicants of the MMoCRA Intra-Africa scholarship to pay fees should be treated as fraudulent and given maximum contempt.

Data Protection Notice

Personal data submitted through this application will be processed in accordance with EACEA's data protection policy and the EU General Data Protection Regulation (GDPR).



1 INTRODUCTION

The MMoCRA project's overarching goal is to strengthen Africa's capacity to design, implement and scale climate resilient solutions by advancing multidisciplinary education, research, and skill development in the interconnected thematic field of Climate and Energy and Agrifood systems. The project is anchored on the understanding that climate change impacts on energy, food systems, water resources, and ecosystems are deeply interconnected and require integrated, cross-disciplinary responses. This will be achieved through having 95 mobility flows comprising 44 Master students, 12 Doctoral candidates, 20 trainees and 19 staff which will go a long way in addressing two major goals of Agenda 2063 of having “well educated citizens and skills revolution underpinned by science, technology and innovation” and “environmentally sustainable and climate resilient economies and communities”. Challenges posed by climate change, biodiversity loss, land degradation, food security, and water availability are complex and threaten human sustainability and as such, complex problems are best resolved utilising a multidisciplinary approach. Therefore, a critical mass of multidisciplinary specialists ready to offer climate resilient solutions is key and as such, a consortium of Higher Education Institutions in Africa drawn from East and Central Africa and Southern Africa and Indian Ocean was set up to ensure that such professionals are trained. Institutions in the Consortium are: Busitema University (BU), Uganda; Kyambogo University (KYU), Uganda; Strathmore University (SU), Kenya; Namibia University of Science and Technology (NUST), Namibia and University of Cape Town (UCT), South Africa. The EU partner in this consortium is the University of Twente, Netherlands. The numerous activities under this project will contribute to the Agenda 2063, the UN Agenda 2030 and the UNESCO initiative on “Education for Sustainable Development” through building capacity among student, trainees and staff mobilities to achieve a more climate resilient and sustainable society.



2 INFORMATION ON SCHOLARSHIPS

2.1 General Eligibility Requirements

2.1.1 Students

Two categories of students (masters and doctorate) will be supported namely;

- a. **Target Group 1:** students registered/admitted in or have obtained a degree (or equivalent) from one of the five African partner Higher Education Institutions (HEIs) on the MMoCRA project.
 - b. **Target Group 2:** students who have registered/admitted in or obtained a degree from another HEI, which is not participating as a partner on the MMoCRA project but established in Africa.
- Note:** Women and persons with special needs or vulnerable status (e.g., coming from disadvantaged socio-economic backgrounds, fragile and least developed countries/regions, with a refugee status) are encouraged to apply.

At the time of applying for a scholarship, candidates must be a national of and resident in an African country. The eligible countries in target groups 1 and 2 are shown in Table 2-1.

Table 2-1 Eligible Countries in Target Groups 1 and 2

Target Group (TG)	Region	Target Countries
TG 1	Consortium Members	Applicants from the five African HEIs: Busitema University (BU), Uganda; Kyambogo University (KYU), Uganda; Strathmore University (SU), Kenya; Namibia University of Science and Technology (NUST), Namibia and University of Cape Town (UCT), South Africa.
TG 2	East and Central Africa	Burundi, Cameroon, Central African Republic, Congo, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, Kenya, Rwanda, São Tomé and Príncipe, Somalia, South Sudan, Sudan, Tanzania, Uganda.

Target Group (TG)	Region	Target Countries
	Southern Africa and Indian Ocean	Angola, Botswana, Comoros, Eswatini, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Zambia, Zimbabwe.
	Western Africa	Benin, Burkina Faso, Cabo Verde, Côte d'Ivoire, The Gambia, Ghana, Guinea, Guinea-Bissau, Liberia, Mali, Mauritania, Niger, Nigeria, Senegal, Sierra Leone, Togo
	Northern Africa	Algeria, Egypt, Libya, Morocco, Tunisia

2.1.2 Trainees

Trainees should be a student enrolled in a bachelor/master/PhD programme in one of the African partners HEIs on the MMoCRA project. At the time of application for a scholarship, a trainee should be national of and resident in an African country.

2.1.3 Staff

Staff must be employed in one of the HEIs on the MMoCRA project including the HEI from EU.

2.1.4 Additional Requirements

Applicants should be cognizant of the following:

- No applicant should have already benefitted from a scholarship under the projects selected in the framework of the Intra-Africa Academic Mobility Scheme 2022-2027.
- Students, trainees and staff should commit (both at application stage and in the scholarship agreement) not to benefit from another EU funded scholarship scheme (e.g., Intra-Africa Academic Mobility Scheme, Erasmus+: Erasmus Mundus Joint Master Degrees) to implement the same activity during their Intra-Africa mobility period.
- Only Busitema University, Kyambogo University, Strathmore University, Namibia University of Science and Technology, and University of Cape Town can host students and staff on mobility.
- Mobility can only be toward Uganda, Kenya, Namibia, and South Africa and the country should be different from the country of nationality and of residence of the scholarship holder.

- e. Only organisations (public or private) established in Uganda, Kenya, Namibia, and South Africa can host trainees.

2.2 Mobility Types

There are numerous kinds of mobility within the MMoCRA project as presented in the underlying subsections.

2.2.1 Student Mobility

Student mobility for Master students and Doctoral candidates can either be credit seeking or degree seeking.

2.2.1.1 Credit Seeking Mobility

Under the MMoCRA credit seeking mobility, Master students and PhD candidates currently enrolled in full degree programmes at their home institution will be allowed to apply to spend a study period (i.e. at least 4 months and not more than 23 months for Master students and at least 6 months and not more than 35 months for PhD candidates) at one of the MMoCRA consortium's partner institutions and return home after the exchange period to finish their degree programmes there. The period could be used to take some coursework, conduct academic research in a laboratory, as well as writing the thesis and journal articles. The home higher education institution of the MMoCRA scholarship recipient shall ensure that the study/research period spent at the MMoCRA Consortium partner is fully academically recognized.

2.2.1.2 Degree Seeking Mobility

This mobility is for Masters or PhD degree seeking African students who are not yet registered in any programme. Eligible applicants would be expected to leave their home country and complete a Master's or PhD programme at a partner university in the MMoCRA consortium. The Masters and PhD study duration are 24 and 36 months respectively.

2.2.2 Trainee Mobility

Students enrolled in a bachelor/master/PhD programme in one of the African partners HEIs on the MMoCRA project can spend part of their studies in one of the organisations (public or private) established in Uganda, Kenya, Namibia, and South Africa. This training will last 3 months and trainees will gain substantial and meaningful workplace experience in the MMoCRA project priority area(s) to increase their employability.

2.2.3 Staff Mobility

Staff employed in Busitema University, Kyambogo University, Strathmore University, Namibia University of Science and Technology, University of Cape Town, and University of Twente may take part in this mobility ranging from 2 weeks to 1 month.

2.2.3.1 Academic Staff

These staff are eligible to apply for short-term mobility opportunities involving benchmarking, research, teaching assignments, curriculum development, attendance in/delivery of training courses, and knowledge sharing trips. This should usually be for a minimum of 2 weeks and a maximum of 1 month.

2.2.3.2 Administrative Staff

These staff are eligible to apply for short-term mobility opportunities involving administrative tasks, attendance of courses, and benchmarking among others. This should last 2 weeks to 1 month.

2.2.3.3 Technical Staff

These staff are eligible to apply for short-term mobility opportunities involving technical support, attendance of courses, and benchmarking among others. Similarly, this should last 2 weeks to 1 month.

2.3 Mobility Distribution

The indicative first cohort mobility distribution is presented in



Table 2-2 while distribution of scholarships across target groups is presented in Table 2-3.





Table 2-2 Available Scholarship Opportunities in the First Cohort

HEI	Masters				PhD				Trainee (no.)	Duration (month)	Staff					
	Credit Seeking (no.)	Duration (month)	Degree Seeking (no.)	Duration (month)	Credit Seeking (no.)	Duration (month)	Degree Seeking (no.)	Duration (month)			Academic (no.)	Duration (month)	Administrative (no.)	Duration (month)	Technical (no.)	Duration (month)
BU	2	12	-	-	2	7.5	1	36	-	-	-	-	-	-	-	-
	2	4	-	-	2	7	-	-	-	-	-	-	-	-	-	-
NUST	2	6	3	24	-	-	-	-	-	-	-	-	-	-	-	-
KYU	4	6	-	-	-	-	-	-	4	3	1	1	1	1	1	1
UCT	1	11	-	-	2	6			-	-	-	-	-	-	-	-
					2	20										
SU	6	6	-	-	2	6	-	-	-	-	-	-	-	-	-	-
UT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	17	45	3	24	10	46.5	1	36	4	3	1	1	1	1	1	1

Table 2-3 Distribution of Scholarships across Target Groups

Type of Mobility	TG 1	TG 2	Total
Masters	17	3	20
Doctorates	10	1	11
Staff	3		3
Trainee	4		4
Total	34	4	38

IMPORTANT: Types of mobility and their distribution might change to meet the project’s need. Please refer to the MMoCRA website (<https://www.mmocra.com/>) for the most updated list of opportunities.

2.4 Scholarship Award Amounts

The scholarship to individuals (students, trainees and staff) shall cover travel (single round trip ticket), installation and subsistence costs. The scholarship will be computed based on a monthly unit contribution (pro-rata of the actual number of days), as follows:

- i. **Master students:** EUR 890/month $\times$ duration in months of the mobility•
- ii. **Doctoral candidates/trainees:** EUR 1 230/month $\times$ duration in months of the mobility•
- iii. **Staff member:** EUR 2 370/month $\times$ duration in months of the mobility

Additionally, services to students (including insurance coverage) and participation costs (including tuition fees and research activities) will be covered by the host HEI off the institutional contribution budget.

3 ACADEMIC PROGRAMMES

The academic programmes on offer across the different participating African HEIs are presented in Table 3-1.

Table 3-1 Academic Programmes on Offer

SN	Host HEI	Country	Programme Level	Programme Name	Number of Scholarships	Mobility Duration (month)	Thematic Area
1.	Busitema University	Uganda	Masters	Master of Science in Irrigation and Drainage Engineering	1	12	Agrifood, climate and energy
2.			Masters	Master of Science in Artificial Intelligence	1	12	Agrifood, climate and energy
3.			Masters	Master of Science in Material Engineering	1	4	Critical Raw Materials
4.			Masters	Master of Science in Climate Change and Disaster Management	1	4	Agrifood, climate and energy
5.			PhD	PhD in Material Engineering	1	36	Critical Raw Materials

SN	Host HEI	Country	Programme Level	Programme Name	Number of Scholarships	Mobility Duration (month)	Thematic Area
6.			PhD	PhD in Material Engineering	2	7.5	Critical Raw Materials
7.			PhD	PhD in Global Change and Sustainable Agriculture	2	7	Agrifood, climate and energy
8.	Namibia University of Science and Technology	Namibia	Masters	Master of Natural Resource Management	3	24	Climate and energy
9.			Masters	Master of Natural Resource Management	2	6	Climate and energy
10.	Kyambogo University	Uganda	Masters	Master of Science in Water and Sanitation Engineering	4	6	Agrifood, climate and energy; Critical raw material
11.	University of Cape Town	South Africa	Masters	Master of Science in Engineering specializing in Water Quality Engineering	1	11	Climate and energy

SN	Host HEI	Country	Programme Level	Programme Name	Number of Scholarships	Mobility Duration (month)	Thematic Area
12.	Strathmore University	Kenya	PhD	Doctor of Philosophy in Civil Engineering	2	20	Climate and energy
13.			PhD	Doctor of Philosophy in Civil Engineering	2	6	Climate and energy
14.			Masters	Master of Science in Sustainable Energy Transitions	3	6	Climate and energy; Digital
15.			Masters	Master of Science in Information Technology	2	6	Climate and energy; Digital
16.	Strathmore University	Kenya	Masters	Master of Science in Computing and Information Systems	1	6	Climate and energy; Digital
17.			PhD	PhD in Computer Science (Specializations in Artificial Intelligence, and Mobile	2	6	Climate and energy; Digital



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SN	Host HEI	Country	Programme Level	Programme Name	Number of Scholarships	Mobility Duration (month)	Thematic Area
				Computing and networking)			



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4 APPLICATION PROCESS

4.1 Preparation

The applicant should:

- i. Verify the eligibility criteria (if a candidate does not fulfil all of the eligibility criteria, s/he should not submit an application, as the application will be considered ineligible and not be evaluated).
- ii. Identify the Target Group to which s/he belongs and the available scholarships.
- iii. Select one host institution: Applicants are to select one host institution from the available options but always with consideration to the language and background requirements defined by the host institution and programme.
- iv. Visit the MMoCRA application portal on <https://www.mmocra.com/scholarships> and read the guidelines for applicants.
- v. Collect all necessary information and documents to complete the Application Form: Several documents are mandatory and the online system will not allow the application to be submitted without them. In case of unreadable documents, the application will be considered ineligible and will not be evaluated. The documents required include:
 - a. Curriculum Vitae (CV),
 - b. Passport/ National ID,
 - c. Academic Transcripts,
 - d. Two Recommendation Letters,
 - e. Motivation Letter describing the aims, activities and foreseen study/work plan and taking into consideration the objectives and goals of the host programme and of the MMoCRA project,
 - f. Proof of admission/ registration/ enrollment in one of the African HEIs for Target Group 1 applicants, and
 - g. Proof of admission to a partner university in the MMoCRA consortium for Target Group 2 applicants.
 - h. Letter from proposed supervisor and/ or head of department at the host institution for Target Group 2 applicants.
- vi. Select the host institution with consideration to the following:

- a. The required academic background for the field of study.
- b. The available courses for the 1st cohort as listed in Table 3-1 of this document.
- c. The need to adapt to different cultural realities at the host institution and also to different climate conditions, in case of selection.
- vii. Staff should liaise with the home and prospective host universities on the programme of activities, e.g., lectures or administrative or technical work to be delivered; research activities to be carried out; type of training to be followed; etc. This will be included in the online application.
- viii. Prepare a motivation letter to be submitted to the prospective host institution with regard to the benefits and expected outcomes of the mobility. This text will be included in the online application.

4.2 Online Application and Submission Guidelines

The application is completed through the following steps:

- i. All applications should be done via the MMoCRA application portal on <https://www.mmocra.com/> whose interface is shown in Figure 4-1.

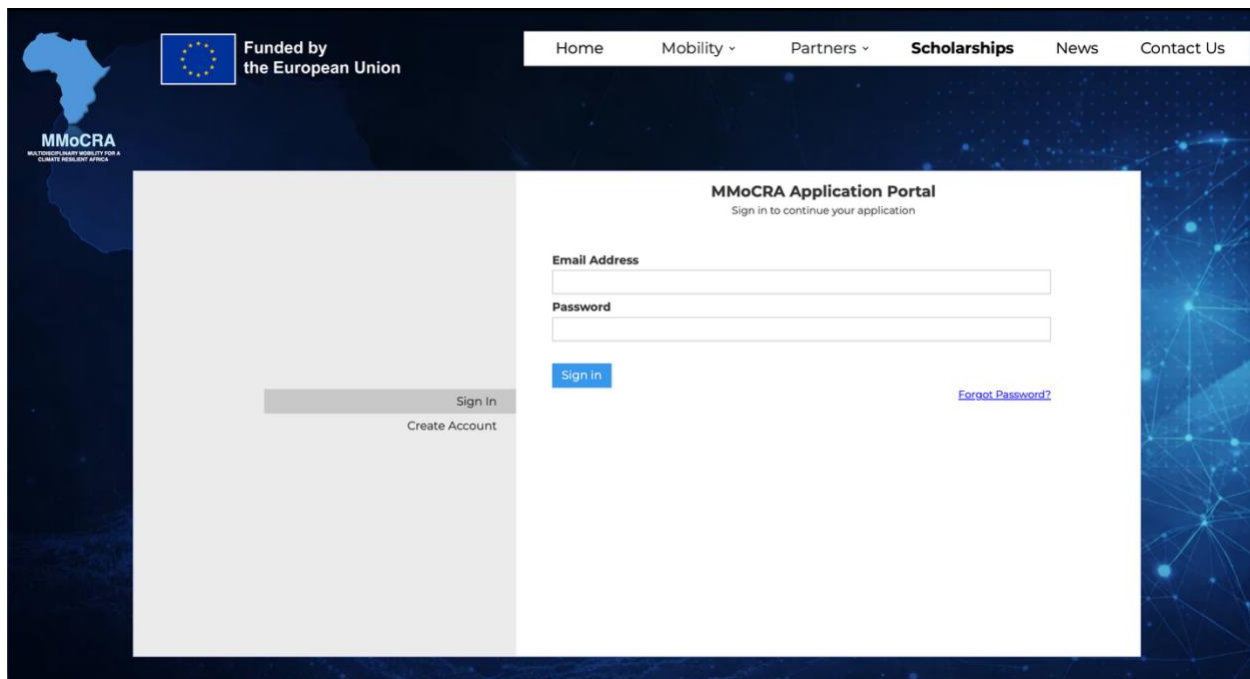




Figure 4-1 MMoCRA Application Portal

- ii. To access the application form, an applicant should have a valid e-mail address and an internet connection. Communication of results will be done exclusively to the applicant's email address and via the portal.
- iii. Applicants should then complete the online Application Form. The system will save a draft of the application every time the "Continue" button is pressed, allowing it to be revised, edited and completed. The applicants should carefully prepare and review and revise where necessary the application before pressing the "Submit" button.
- iv. After pressing "Submit" button, it is not possible to make any additional changes to the application.
- v. The Application Form must be completed in English.
- vi. The deadline for the submission of online application is provided on the MMoCRA website. The Coordinating Office will do everything possible to avoid system failures, but cannot assume any responsibility should applicants encounter technical difficulties preventing submission just before the deadline. Applicants must therefore avoid last-minute applications. Applications sent by any other means, e.g. mail, fax or e-mail, will NOT be accepted.
- vii. Once the "Submit" button has been pressed, the application is closed and sent to the Coordinating Office. A digital notice of submission is sent to the applicant by email as well as a full copy of the application. This notice does not constitute a confirmation of eligibility nor of selection; it only confirms submission of the application.
- viii. All applicants for student mobility are advised to prepare a work plan and research proposal in consultation with their own institution supervisor and supervisor from the prospective host institution.

5 LAUNCH OF APPLICATION, ELIGIBILITY CHECKS, SELECTION AND APPEALS PROCESS

5.1 Launch of Application

The call for application for the First Cohort is launched on **31st July 2026** on the MMoCRA website, and the MMoCRA Project social media handles on X and LinkedIn. The call will end on **15th September 2026 at 5:00 PM EAT**.

5.2 Eligibility Checks

Preliminary screening of applications will be undertaken to ascertain:

- a. Completeness: all the mandatory documents have been uploaded by the candidate in her/his official MMoCRA application form.
- b. Eligibility requirements: all the eligibility requirements have been met by the candidate:
 - ✓ nationality,
 - ✓ not benefitted from a scholarship under the projects selected in the framework of the Intra-Africa Academic Mobility Scheme 2022-2027, and
 - ✓ other general requirement that the partnership would set.
- c. Special needs or vulnerable status (e.g. coming from disadvantaged socio-economic backgrounds, fragile and least developed countries/regions, with a refugee status): in the case the candidate has declared to belong to a vulnerable group, supporting documents shall have been provided and will be checked by the Selection Committee. All received information will be kept confidential.

The administrative check will be assessed upon the following application documents:

- a. Information provided in the application form
- b. Documents uploaded in the application



5.3 Evaluation Stages and Criteria

The evaluation of applicants will be done in two phases:

- i. **Document Evaluation:** The desktop evaluation will be done by assessing documentation submitted by applicants. The evaluation criteria for this phase are presented in Table 5-1. The total score from this phase would be weighted by 70%.
- ii. **Online Interview:** At the end of the document evaluation phase, the top ranked applicants in each scholarship category will be invited for an online interview with the selection committee. The total score from this phase will be weighted by 30%.

Table 5-1 Criteria for Document Evaluation Phase

Maximum Score								
SN	Criteria	Description	Master's Degree Seeking	Masters Credit Seeking	PhD Credit Seeking	PhD Degree Seeking	Traineeship	Staff
1	Academic Performance for student Applicants / Academic Profile for Staff Applicants	The applicant's previous academic performance will be evaluated based on Bachelor's and/or Master's degree results.	25%	25%	15%	15%	25%	15%
		Evaluation components:						
		Relevant Bachelors and Master's degree academic performance for PhD applicants Only						
		Relevant Bachelor's degree academic performance (for others)						
		Assessors will consider:						
		Grade Point Average (GPA)						
		Academic honors or distinctions						
2	Academic Publications	Performance in relevant courses			15%	15%		
		Degree-seeking/credit seeking programme will receive additional consideration based on evidence of:						

Maximum Score								
SN	Criteria	Description	Master's Degree Seeking	Masters Credit Seeking	PhD Credit Seeking	PhD Degree Seeking	Traineeship	Staff
		Scientific publications related to MMoCRA thematic areas						
		Participation in research projects						
		Conference presentations						
		Patents or innovative research outputs						
3	Relevance to MMoCRA objectives	Evaluation components:	25%	25%	20%	20%	25%	25%
		Relevance of the applicant's academic discipline to MMoCRA thematic areas						
		Complementarity between the candidate's expertise and host university research strengths						
		Potential contribution to the consortium's research priorities.						
4	Research Proposal (for Masters and PhD Applicants) / Work-Plan / Study Plan / Learning	Applicants must submit a research proposal or work plan or academic plan as applicable outlining their intended research during mobility	20%	20%	20%	20%	20%	10%
		Evaluation will focus on:						
		Scientific quality and originality/feasibility of the						

Maximum Score								
SN	Criteria	Description	Master's Degree Seeking	Masters Credit Seeking	PhD Credit Seeking	PhD Degree Seeking	Traineeship	Staff
	Agreement (for coursework credit)/ Mobility Work Plan (For Staff Mobility)/ Traineeship Plan)	proposal / proposed study or mobility plan Feasibility of the research plan Alignment with MMoCRA project themes Expected academic and societal impact, outcome and skills development. Integration with the applicant's home institution academic programme (for credit mobility) Potential contribution to sustainable development in Africa. For credit mobility applicants, the research plan should clearly demonstrate how the mobility period contributes to the applicant's masters or doctoral research.						
5	Motivation of Candidates	The motivation letter will be evaluated based on:	10%	10%	10%	10%	10%	10%

Maximum Score								
SN	Criteria	Description	Master's Degree Seeking	Masters Credit Seeking	PhD Credit Seeking	PhD Degree Seeking	Traineeship	Staff
6	Recommendation Letter / Commitment letter from proposed host institution	Clarity of academic and research objectives						
		Relevance of mobility to the applicant's career development						
		Commitment to contributing to knowledge development and innovation in Africa						
		Understanding of the MMoCRA project objectives						
		Two reference letters will be assessed to verify the candidate's:	5%	5%	5%	5%	5%	20%
		Research capability						
		Academic integrity						
		Potential for graduate-level research						
		Professional conduct						
		Preference will be given to references from academic supervisors or senior researchers familiar with the applicant's research work.						

Maximum Score								
SN	Criteria	Description	Master's Degree Seeking	Masters Credit Seeking	PhD Credit Seeking	PhD Degree Seeking	Traineeship	Staff
7	Language Proficiency	Applicants must demonstrate adequate language proficiency in the language of instruction at the host institution.	5%	5%	5%	5%	5%	
		Evidence may include:						
		Standardized language test certificates						
		Previous academic instruction in the relevant language						
		The requirement will follow the admission regulations of the host university						
8	Institutional Impact	Potential contribution to institutional capacity building, curriculum development, or research collaboration						15%
9	Cross-cutting Considerations	This criterion accounts for 10% and 5% of the document-evaluation score for students and staff respectively, which will be awarded to support equity and diversity goals of the programme	10%	10%	10%	10%	10%	5%

Maximum Score								
SN	Criteria	Description	Master’s Degree Seeking	Masters Credit Seeking	PhD Credit Seeking	PhD Degree Seeking	Traineeship	Staff
		These include:						
		Gender balance (encouraging female participation)						
		Inclusion of applicants from disadvantaged groups						
		Representation from underrepresented countries or regions						
		Applicants from conflict-affected or economically disadvantaged areas						
TOTAL			100%	100%	100%	100%	100%	100%

5.4 Academic Eligibility and Quality

Admissions office and/or academic supervisors at the host HEIs coordinated by the MMoCRA Local Management Unit at each institution, will conduct an academic eligibility check to ascertain whether the candidates meet the admission requirements (including language requirements) of the programme they applied for.

5.5 Appeal Procedure

Transparency, objectivity, fairness, and merit-based selection processes for all scholarship applicants are at the forefront of the MMoCRA Intra-Africa Mobility Project. Nonetheless, unsuccessful applicants have the right to request a review of the outcome through a formal appeal mechanism. The purpose of the appeal procedure is to:

- i. ensure transparency and fairness in scholarship selection,
- ii. allow applicants to raise concerns regarding procedural irregularities,
- iii. promote accountability in the evaluation process,
- iv. strengthen trust in the integrity of the MMoCRA scholarship programme, and
- v. provide an avenue for correcting genuine administrative or procedural errors.

The appeal mechanism is neither intended to re-evaluate academic merit nor substitute evaluator judgement, but rather to establish whether the selection process was conducted fairly and in accordance with approved procedures. Unsuccessful applicants wishing to appeal must submit their appeal within 7 calendar days of receiving the official notification of non-selection. Appeals submitted after the deadline shall not be considered.

5.5.1 Grounds for Appeal

The grounds for appeal are presented in Table 5-2.

Table 5-2 Grounds for Appeal by Applicants

Grounds for Appeal	Instances
Administrative Omission	i. Incorrect recording of applicant information ii. Omission of submitted documents during evaluation

Grounds for Appeal	Instances
	iii. Calculation errors in scoring iv. Wrong applicant categorization
Irregularities in Procedures	i. Failure to adhere to published eligibility requirements ii. Inconsistency in application assessment
Technical/ System Error	i. Portal malfunction affecting submission ii. Missing uploaded documents due to system failure iii. Incorrect application status generated by the system
Ethical Matters	i. Evidence of evaluator bias ii. Undisclosed conflict of interest iii. Unethical conduct during selection

5.5.2 Non-Appealable Matters

An appeal shall not be used as an opportunity to submit new documents or substantially revise the original application after the deadline. The following shall not constitute valid grounds for appeal:

- i. Disagreement with evaluators' academic judgement
- ii. Low ranking due to competition from stronger candidates
- iii. Failure to meet eligibility requirements
- iv. Submission of incomplete documents by the applicant
- v. Late submission of application materials
- vi. Lack of available scholarship slots.

5.5.3 Appeal Submission Process

Applicants shall submit appeals through the MMoCRA Online Portal. An applicant must clearly indicate the ground(s) for appeal:

- i. Administrative Omission
- ii. Irregularities in Procedures
- iii. Technical/ System Error
- iv. Ethical Matters

Applicants must clearly explain:

- i. the issue identified

- ii. evidence supporting the appeal
- iii. how the issue may have affected the outcome

5.5.4 Appeal Review Committee

Appeals shall be reviewed by an Independent Appeals Review Committee (IARC) appointed by the MMoCRA Project Coordination Team. The committee should consist of:

- a. Representative of the Coordinating Institution (BU)
- b. Quality Assurance Officer
- c. Independent Academic Reviewer not involved in original evaluation
- d. Representative from another partner institution (where necessary)

To avoid bias, individuals involved in the initial evaluation of the applicant shall not participate in the appeal review.

5.5.5 Possible Appeal Outcomes

The probable appeal outcomes are presented in Table 5-3.

Table 5-3 Probable Appeal Outcomes

Category	Description	Outcome
Appeal not upheld	No evidence of any administrative omissions, irregularities in procedures, technical/ system error and ethical matters.	Original decision stands.
Appeal Partially Upheld	Minor procedural issue identified, but outcome unaffected.	Recommendation issued for process improvement.
Appeal upheld	Evidence confirms one or more administrative omissions, irregularities in procedures, technical/ system error or ethical breaches..	➤ re-scoring of application ➤ re-evaluation by independent reviewers ➤ interview reconsideration ➤ movement to reserve list ➤ scholarship offer (where justified)

5.5.6 Communication and Finalisation of Appeal Decision

Appellants shall receive a Formal Appeal Decision Letter via email containing:

- a. outcome of appeal,
- b. summary of review findings,
- c. reasons for decision, and
- d. any corrective actions taken.

The decision of the Independent Appeals Review Committee shall be final and binding.



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6 CONTACTS AND SUPPORT

Project website: <https://www.mmocra.com/>

Coordinating Institution: Busitema University.

Project Coordinator: Eng. Dr. Daniel Otim

Project Desk Officer: Ms. Maureen Walubaya

Email address for general enquiries: info@mmocra.com

For enquiries related to specific partner institution, please kindly contact the underlisted in Table 6-1.



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Table 6-1 Partner Institution Main Contacts

Name of Main Contact	Partnering HEIs	Role	Email
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Name of Main Contact	Partnering HEIs	Role	Email
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